

**PFIZER CONSUMER HEALTHCARE**  
**POST AUDIT CLAIM POLICY STATEMENT**

Effective 2/17/2006

Updated 4/16/2014

This letter explains the terms and conditions under which Pfizer Consumer Healthcare (PCH) will consider post audits.

1. Post audit claims must be received no later than eighteen (18) months after the applicable calendar year ends.

Example: Claims for 2012 must be received by PCH by June 30, 2014. After that time, no new claims for 2012 or prior years will be accepted.

2. Post Audits for Acquired brands (i.e. Emergen-C, Imedeen) are subject to the same review period and must be received no later than 18 months after the applicable calendar year ends.
3. Post audits must include all documentation used to substantiate claims. Any pricing or promotional claims must include all invoices, purchase orders and promotions request/deal sheets approved by our representatives pertaining to each individual deduction.
4. Post audits done by outside resources must also be reviewed thoroughly and approved by the customer company before being submitted to Pfizer Consumer Healthcare.
5. A customer company contact must be provided in case further correspondence is necessary.
6. All post audits will allow 60 days after submitting post audit claims, to research and validate, before any deductions are taken.
7. Post audits submitted but not meeting the above requirements will not be accepted and will be denied.

All post audits claims need to be sent to:

Pfizer Consumer Healthcare  
Attn: Customer Service - Post Audit  
P.O. Box 26609  
Richmond, VA 23261-6609

Any questions or comments about post audit requirements should be addressed to your Pfizer Consumer Healthcare representative or contact:

Pfizer Consumer Healthcare  
Attn: Customer Care/Disputes  
P. O. Box 26609  
Richmond, VA 23261-6609